

## Problem Solving

(to be used initially and at any appropriate follow up)

Student \_\_\_\_\_ DOB: \_\_\_\_\_ Date of meeting \_\_\_\_\_

Strengths/Likes: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Definition of Problem: \_\_\_\_\_

### Problem Identification

Area of Concern	Baseline Data	Expected Level	Average Peer	% class/ exp level

If more than one problem identified, which one is highest priority? \_\_\_\_\_

Analyze Problem—Why is it occurring? Where is breakdown? (Instruction, Environment, Curriculum, Learner)

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Is this problem a **skill deficit** or **performance deficit**? (circle one)

Brainstorm solutions (jot list)

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

Make Decisions

- Ready to set goals/intervention plan -- complete appropriate documents. (pages 3 and 4)
- Need more data--fill out Tasks to do list and set follow up date on Meeting Summary Form/page 1
- Identify **Case Manager**: \_\_\_\_\_ (oversees plan/makes sure tasks get done)